

## PERMANENT COMMUNITY IMPACT FUND BOARD MEETING

Department of Workforce Services  
Housing and Community Development Division  
Salt Lake City, Utah

### MINUTES

Thursday, October 6, 2016

#### **Members Present**

Keith Heaton  
David Damschen  
Garth "Tooter" Ogden  
Bruce Adams  
Steve Farrell  
Gregg Galecki  
Naghi Zeenati  
Ron Winterton  
Jim Matson  
Michael McKee  
Jae Potter

Chairman  
State Treasurer  
Six County Association of Governments  
Southeastern Utah Association of Local Governments  
State Board of Water Resources  
State Board of Water Quality  
State Transportation Commission  
Uintah Basin Association of Governments  
Five County Association of Governments  
Uintah County  
Carbon County

#### **Staff and Visitors**

Jonathan Hardy  
Candace Powers  
Gayle Gardner  
Shad West  
Cristine Rhead  
Brenda Brown  
Kimberley Schmeling  
Katherine Smith  
Kyle Slaughter  
Flint Timmons  
Wade Farraway  
William Prater  
Beth Wondimu  
Nathan Hall  
Dustin Denton  
Jeff Albrecht  
Max Jensen  
Hilary Gordon  
Ronni Torre  
Jenene Hansen  
Kyle Gubler  
Lynn Wall  
Keith Despain  
Ilene D. Jensen  
Marc Eckels  
Brian Barton  
Kevin Yack

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Attorney General's Office  
Bond Counsel  
Division of Water Quality  
Division of Drinking Water  
Salina City  
Savage Albrecht Engineering  
Ouray Park Water Improvement District  
Huntington City  
Huntington City  
Huntington City  
LaVerkin City  
Wall Engineering  
CRS Engineering  
Upper Country Water Improvement District  
Wind River Resources  
Jones & DeMille Engineering  
Uintah Basin Association of Governments

Amy Ivie	United States Department of Agriculture
Dell LeFevre	Garfield County
Heath Price	United States Department of Agriculture
Ken Burdick	Duchesne County
David Hatch	Ashley Valley Water & Sewer Improvement District
Daren Anderson	CRS Engineering
Jason Jacobson	Sigurd Fire Department
Kelly Pehrson	San Juan County
Kerry Nielson	Sanpete County Search and Rescue
Jason Albee	Sanpete County Search and Rescue
Adus Dorsey	Wayne County Economic Development Director
Jewel Kloth	Best Engineering
Shannon Ellsworth	Rural Community Consultants
Mike Hansen	Rural Community Consultants
Philip Barlow	Hildale City
Richard J. Barlow	Hildale City
Diana Carroll	Grand County
Ruth Dillon	Grand County
Judd Hill	Grand County
Greg Todd	Duchesne County
Brian Hess	Azure Midstream
Eric Johnson	Blaisdell, Church & Johnson
Elizabeth Tubbs	Grand County
Jonathan Johansen	Johansen & Tuttle Engineering
Ryan Jolley	Jones and DeMille Engineering
Brian Carver	Bear River Association of Governments
Alex Buxton	Zion's Bank Public Finance
Brent Marshall	Grantsville City
Sherrie Broadbent	Grantsville City
Kevin Turner	Grantsville City
Christina Davis	Department on Workforce Services
Janice Brown	Fayette Town
Steve Frischknecht	Sanpete County
Justin Atkinson	Sunrise Engineering
M. Darrin LeFevre	Toquerville City
Michelle Brian	Loa Town
Cody Grundy	Loa Town
Jeff Olsen	Loa Town
Ralph Okerlund	Six County Infrastructure Coalition
Kelly Alvey	Sigurd Town

## **WELCOME**

The Permanent Community Impact Fund Board (CIB) Meeting was held on Thursday, October 6, 2016 in the Department of Environmental Quality's Board Room at the Multi-Agency State Office Building, 195 North 1950 West, Salt Lake City, Utah and was called to order at 8:30 a.m. by Chairman Keith Heaton.

## **ADMINISTRATIVE ITEMS**

### **Financial Review**

Candace Powers reviewed the status of the funds for today's meeting. There are twenty-four projects for final funding consideration, one new project for discussion, one pending project for consideration, and board member discussion at this meeting.

### **I. WELCOME AND INTRODUCTIONS**

Chairman Heaton welcomed everyone and asked Board members and staff to give introductions. Chairman Heaton expressed appreciation for Cris Rhead as administrative assistant and support for the Board. Cris has been reassigned to a new position and Jennifer Domenici will be administrative program support. The Chairman thanked Nathan Hall from the Division of Drinking Water for his support to the Board and congratulated him on his new position with DDW in Vernal, Utah.

Chairman Heaton noted that there are only sixteen new applications for the second trimester for 2017. It was determined that there will be no meeting in January 2017.

### **II. APPROVAL OF MINUTES**

Chairman Heaton requested a motion to approve the minutes from the September 8, 2016 meeting.

**Ron Winterton made and Naghi Zeenati seconded a motion to approve the minutes of the September 8, 2016 meeting as corrected. The motion carried unanimously.**

Chairman Heaton called for a motion to reallocate \$3,225,961 from the Infrastructure Set-Aside Fund to the Mineral Lease Fund. That is the amount of new mineral lease revenues which has been allocated to the Impacted Communities Transportation Development Restricted Account.

**Garth 'Tooter' Ogden made and Steve Farrell seconded a motion to move \$3,225,961 from the Infrastructure Set-Aside fund to the Mineral Lease fund. The motion carried unanimously.**

It was further discussed that available funding is in the Bonus Fund which must be allocated in the form of an interest bearing loan.

### **III. PRIORITY PROJECTS**

All projects advanced to the Priority List were reviewed in detail by the Board at previous meetings. The information below is a summary of the requests as advanced to the Priority List.

#### **1. Upper Country Water Improvement District (Duchesne County)**

Upper Country Water Improvement District's funding request was advanced to the Priority List as a \$125,000 grant to remove structures and vegetation, grading and applying asphalt to recently purchased property. The district will fence the property and add a pipe storage structure.

**Total Funding Request: \$125,000 grant.**

2. Town of Sigurd (Sevier County)

The Town of Sigurd's funding request was advanced to the Priority List as an \$87,000 grant to purchase a new Ram 5500 four-door cab fire brush truck with current L.N. Curtis and Sons Skid Unit, Pump and Hose and other fire protection equipment.

**Total Funding Request: \$87,000 grant.**

Chairman Heaton requested a motion to fund projects #1 and #2 as advanced to the Priority List.

**Ron Winterton made and Steve Farrell seconded a motion to fund projects #1 - #2 as advanced to the Priority List. The motion carried unanimously.**

3. Salina City (Sevier County)

Salina City's funding request was advanced to the Priority List as a \$650,000 loan for 30 years at 2.5% interest for renovations to the city swimming pool. The city will replace mechanical components including the boiler, chlorinator and filtration system with a salt filtration system, constructing an addition to the south end, plumbing and piping in the bathrooms, improvements to the electrical systems, flooring and finish work, relining the pool, replacing the steps, ladders, platforms and railings. The water slide and cracked concrete will be repaired and the small pool will be replaced with a children's water feature. Fencing and patio work with pavilions will be added on the north end.

**Total Funding Request: \$650,000 loan for 30 years at 2.5% interest.**

Chairman Heaton requested a motion to fund project #3 as advanced to the Priority List.

**Naghi Zeenati made and Jim Matson seconded a motion to fund project #3 as advanced to the Priority List. The motion carried unanimously.**

4. Huntington City (Emery County)

Huntington City's funding request was advanced to the Priority List as a \$60,000 grant for constructing a cement fence and drain system to prevent flooding in the cemetery including 470 cubic yards of embankment, 2,350 square feet of roadway, 700 linear feet of 15" ADS pipe, 2 flared end grates, 47 cubic yards of 6" roadbase, 2 each 4' X 4' inlet boxes and 50 linear feet of wall.

**Total Funding Request: \$60,000 grant.**

Chairman Heaton called for a motion to fund project #4 as advanced to the Priority List.

**Bruce Adams made and Jae Potter seconded a motion to fund project #4 as advanced to the Priority List. The motion carried unanimously.**

5. Huntington City (Emery County)

Huntington City's funding request was advanced to the Priority List as \$100,000 loan for 20 years at 2.5% interest and a \$157,980 grant (total \$257,980) for constructing a 27'4" X 23'8" ADA compliant restroom facility and sidewalks to the building in the city park.

**Total Funding Request: \$100,000 loan for 20 years at 2.5% interest and a \$157,980 grant (total \$257,980).**

The Board requested information concerning the required USDA funding.

The applicant indicated that the USDA funding is on a waiting list for funding as priority has been given to first responders. Funding from USDA is still anticipated. Revisions have been made to the project which allows Huntington City to accommodate the funding deficit.

Chairman Heaton called for a motion to fund project #5 as advanced to the Priority List without the USDA funding.

**Bruce Adams made and Mike McKee seconded a motion to fund the reduced scope of project #5 as a \$100,000 loan for 20 years at 2.5% interest and a \$157,980 grant (total \$257,980). The motion carried with Gregg Galecki opposed.**

6. Grand County Municipal Building Authority (Grand County)

Grand County Municipal Building Authority's funding request was advanced to the Priority List as a \$490,000 loan for 20 years at 2.5% interest and a \$500,000 grant (total \$990,000) for expanding the current airport terminal building by 2,700 square feet. This will enable the airport to accommodate 50-seat commercial aircraft. Fixtures, furniture and equipment will also be purchased for the addition.

**Total Funding Request: \$990,000 (\$490,000 loan for 20 years at 2.5% interest and a \$500,000 grant).**

7. Beaver City (Beaver County)

Beaver City's funding request was advanced to the Priority List as an \$80,000 grant for renovating the airport's runway, shoulder and safety area, adjusting the runway edge lights and pavement markings. The project will remove 41,600 square yards of pavement and add 10,200 ton of asphalt and adding 27,000 square feet of temporary and permanent paint markings. 800 linear feet of underground electrical cable and PVC duct. Applicant has prepaid legal and financial consulting fees.

**Total Funding Request: \$80,000 grant**

8. Grantsville City Municipal Building Authority (Tooele County)

Grantsville City Municipal Building Authority's funding request was advanced to the Priority List as a \$2,700,000 loan for 30 years at 2.5% interest for constructing a 12,000 square foot justice center on 1.47 acres of land to house the police department and justice court on the same city block as the city hall, the library and city rodeo grounds. The building will bring the City into full safety compliance and provide much needed space for employees and the public. Applicant will purchase audio visual equipment, phone system and furniture for the building with this funding.

**Total Funding Request: \$2,700,000 loan for 30 years at 2.5% interest.**

9. Santa Clara City (Washington County)

Santa Clara City's funding request was advanced to the Priority List as a \$351,000 loan for 20 years at 2.5% interest for mitigating landslide risks to property, structures and residents located in a high hazard area by purchasing properties, relocating residents and demolishing homes. The project will install groundwater drains and install buttresses along the toe of the slide. The project will acquire and demolish 4 residential structures.

**Total Funding Request: \$351,000 loan for 20 years at 2.5% interest.**

10. Town of Loa (Wayne County)

The Town of Loa's funding request was advanced to the Priority List as a \$315,644 grant for purchasing a Rosenbauer and Graham Four Door Chassis fire truck with equipment.

**Total Funding Request: \$315,644 grant.**

Chairman Heaton called for a motion to fund projects #6 - #10 as advanced to the Priority List.

**Jim Matson made and Steve Farrell seconded a motion to fund projects #6 - #10 as advanced to the Priority List. The motion carried unanimously.**

11. Green River City (Emery County)

Green River City's funding request was advanced to the Priority List as a \$45,000 grant for a feasibility study to determine the necessary infrastructure and costs of implementing a natural gas pipeline system for the City to include operation and maintenance expenses, regulatory steps for municipal gas services and a financial model that will be used by the City to establish rates and debt service costs.

**Total Funding Request: \$45,000 grant.**

**Green River City has not received EDA funding approval and requested to be placed on the Pending List until notification.**

12. Town of Hatch (Garfield County)

The Town of Hatch's funding request was advanced to the Priority List as a \$5,000 grant for developing a transportation master plan to include evaluating roadways, streets and pavements to improve the overall condition of roads in the town and plan for future projects. The plan will provide the town with cost estimates of necessary improvements to assist in budgeting and planning for future needs.

**Total Funding Request: \$5,000 grant.**

Chairman Heaton called for a motion to fund project #12 as advanced to the Priority List.

**Steve Farrell made and Ron Winterton seconded a motion to fund project #12 as advanced to the Priority List. The motion carried unanimously.**

13. Garfield County (Garfield County)

Garfield County's funding request was advanced to the Priority List as an \$800,000 grant for purchasing a 72 foot X 93 foot metal building with 7 bays for mechanical work, a metal building for equipment storage, and a metal building for salt storage. The project will also include a detention pond, asphalt, concrete, fencing, fuel tanks, interior equipment and landscaping.

**Total Funding Request: \$800,000 grant.**

The Board expressed concern in regard to funding this project with all grant to an entity that could afford some loan funding, especially when the current revenue situation does not support the fund as a revolving fund.

**Bruce Adams made and Steve Farrell seconded a motion to fund project #13 as advanced to the Priority List. The motion carried with Gregg Galecki opposed.**

14. Iron County Municipal Building Authority (Iron County)

Iron County Municipal Building Authority's funding request was advanced to the Priority List as a \$794,000 loan for 20 years at 2.5% interest and a \$793,583 grant (total \$1,587,583) for remodeling the existing 37,000 square foot 1972 county courthouse to include electrical upgrades, mechanical and plumbing upgrades, fire suppression, ADA ramps and handrails, an elevator upgrade and exterior and interior improvements and replacements.

**Total Funding Request: \$1,587,583 (\$794,000 loan for 20 years at 2.5% interest and a \$793,583 grant).**

15. Town of Fayette (Sanpete County)

The Town of Fayette's funding request was advanced to the Priority List as a \$326,000 grant for Phase II of the 2016 road improvement project to include pulverizing and laying asphalt on 9,335 linear feet of roadway at 300 North, 100 North, 50 North, Center Street, 100 South, 200 South, 300 South, 400 South, 100 East, 200 East and Cemetery Road.

**Total Funding Request: \$326,000 grant.**

16. Sanpete County Municipal Building Authority (Sanpete County)

Sanpete County Municipal Building Authority's funding request was advanced to the Priority List as a \$120,000 grant for purchasing a new 2016 Pisten Bully Scout Snow Cat with a 100HP John Deere turbo-diesel engine for search and rescue operations.

**Total Funding Request: \$120,000 grant.**

17. Hildale City (Washington County)

Hildale City's funding request was advanced to the Priority List as a \$336,000 loan for 20 years at 2.5% interest and a \$336,000 grant (total \$672,000) for flood control and storm water detention improvements to include 400 cubic yards of riprap, 8,000 cubic yards of compacted embankment, 90 linear feet of outlet concrete encased pipe and 550 linear feet of outlet pipe at the Central Street location; 370 cubic yards of riprap, 8,000 cubic yards of compacted embankment, 100 linear feet of outlet concrete encased pipe and 1,100 linear feet of outlet pipe at the Carling Street location; and 100 cubic yards of riprap and 100 cubic yards of compacted earthwork, channel excavation and 4' x 4' drainage basin at the Canyon Cove location.

**Total Funding Request: \$672,000 (\$336,000 loan for 20 years at 2.5% interest and a \$336,000 grant).**

18. Ashley Valley Water and Sewer Improvement District (Uintah County)

Ashley Valley Water and Sewer Improvement District's funding request was advanced to the Priority List as a \$667,000 loan for 30 years at 2.5% interest and a \$667,000 grant (total \$1,334,000) for water system upgrades to include replacing 4" waterline with 4500 linear feet of 8" waterline in the Rock Point area, 1500 East and 2000 East and replacing 6" waterline with 5500 linear feet of 10" waterline on 2000 East. The project also includes 25 new fire hydrants, SCADA improvements, installing a Master Meter and 2 Air-Vac valves.

**Total Funding Request: \$1,334,000 (\$667,000 loan for 30 years at 2.5% interest and \$667,000 grant).**

Chairman Heaton called for a motion to fund projects #14 - #18 as advanced to the Priority List.

**Garth ‘Tooter’ Ogden made and Jim Matson seconded a motion to fund projects #14 - #18 as advanced to the Priority List. The motion carried unanimously.**

**19. Ballard Water and Sewer Improvement District (Uintah County)**

Ballard Water and Sewer Improvement District’s funding request was advanced to the Priority List as a \$600,000 loan for 30 years at 2.5% interest and a \$1,865,000 grant (total \$2,465,000) for the removal of a 42 year old 200,000 gallon water tank and replacing it with a new 1 million gallon concrete water tank, tank vault, outlet box, tank controls, leak detection system, 300 linear feet of 8” water line and 800 linear feet of site fencing.

**Total Funding Request: \$2,465,000 (\$600,000 loan for 30 years at 2.5% interest and a \$1,865,000 grant).**

**20. San Juan Spanish Valley Water & Sewer Special Service District (San Juan County)**

San Juan Spanish Valley Water & Sewer Special Service District’s funding request was advanced to the Priority List as a \$638,000 loan for 30 years at 2.5% interest and a \$1,912,000 grant (total \$2,550,000) for installing a new culinary water system in Spanish Valley to include 230 service connections including saddle, line, setter, meters and vault, a 500,000 gallon concrete storage reservoir, 80 fire hydrants, 800 linear feet of 6-foot chain link fencing, a 16-foot wide chain link gate, a 3-foot wide chain link gate, 4600 linear feet of 12-inch PVC pipe, 5400 linear feet of 10-inch PVC pipe, 61,500 linear feet of 8-inch PVC pipe, 7 PRV stations, 80 Fire Hydrants, well development & testing, well house, piping and electrical, 4” asphalt road repair and 8” deep gravel road repair.

**Total Funding Request: \$2,550,000 (\$638,000 loan for 30 years at 2.5% interest and a \$1,912,000 grant).**

**21. Oak City (Millard County)**

Oak City’s funding request was advanced to the Priority List as a \$525,000 loan for 30 years at 2.5% interest for redeveloping six spring collection sites in the Oak Creek Mountain area to include upgrading the access road, excavating the collection area, running new collection lines, new collection manholes, a booster station, a new 300 GPM well pump in the city existing water well, electrical hookups, 1,500 linear feet of fencing and 6 each 16’ gates.

**Total Funding Request: \$525,000 loan for 30 years at 2.5% interest.**

**22. Parowan City (Iron County)**

Parowan City’s funding request was advanced to the Priority List as a \$13,500 grant for receiving formal consulting services and a professional strategic plan that includes a priorities workshop, implementation strategy and a general plan review.

**Total Funding Request: \$13,500 grant.**

**23. Toquerville City (Washington County)**

Toquerville City’s funding request was advanced to the Priority List as a \$44,500 grant for updating the 10 year old general plan to include housing, infrastructure and land use objectives, a transportation master plan to determine major traffic issues and mitigate impacts of increased tourist traffic and a bypass corridor study.

**Total Funding Request: \$44,500 grant.**



Chairman Heaton called for a motion to fund projects #19 - #23 as advanced to the Priority List.

**Mike McKee made and Bruce Adams seconded a motion to fund projects #19 - #23 as advanced to the Priority List. The motion carried unanimously.**

24. LaVerkin City (Washington County)

LaVerkin City's funding request was advanced to the Priority List as a \$383,000 loan for 20 years at 2.5% interest and a \$100,000 grant (total \$483,000) for road improvements at 300 West in La Verkin to include rotomilling 20,000 square feet of roadway, adding 25,000 square feet of 3" bituminous surface coarse, adding 1,300 linear feet of curb and gutter, 600 linear feet of sidewalk, 500 square feet of driveway restoration and a large block retaining wall with railing. The project will include relocating power poles, 2 fire hydrants, water system improvements to include 6" and 8" PVC waterlines, gates, valves, meters and fittings.

**Total Funding Request: \$483,000 (\$383,000 loan for 20 years at 2.5% interest and a \$100,000 grant).**

After prior Board discussion and the prioritized funding package, the applicant revised the scope to accommodate a more affordable funding package which omitted \$11,000 in sidewalks and \$25,000 in engineering and administration from the funding request. The revised funding request is \$447,000 (\$282,000 loan for 20 years at 2.5% interest and \$165,000 grant).

Chairman Heaton called for a motion to fund the revised funding request for project #24 as a \$282,000 loan for 20 years at 2.5% interest and a \$165,000 grant (total \$447,000).

**Gregg Galecki made and Naghi Zeenati seconded a motion to fund this project as requested with a \$282,000 loan for 20 years at 2.5% interest and a \$165,000 grant (total \$447,000). The motion carried unanimously.**

**IV. NEW PROJECTS**

1. Six County Infrastructure Coalition

The Six County Infrastructure Coalition's submitted a revised funding request for a \$600,000 grant per the September 21, 2016 discussion for completing Phase 1 of a plan to provide a more economical transportation alternative for waxy crude including specific tasks to obtain authorization to construct a crude oil pipeline across public lands, BLM Plan Development, Environmental Assessment NEPA process, BLM Cost Recovery, Waxy Crude market Study and permitting. This is a public-private partnership between Carbon and Duchesne Counties, SCIC and Azure Midstream.

Chairman Heaton indicated that the Coalition, the engineers and HCD staff have been working diligently to accommodate this important project.

The applicant indicated that the \$600,000 grant from CIB is matched by Carbon and Duchesne Counties and Azure Midstream. The study will continue the process of establishing the logistics of an oil pipeline from the Uintah Basin to Carbon County for transportation by rail to refineries in the Wasatch Front and worldwide.

The information provided is time sensitive. The project will enable the development of detailed analysis concerning production and pricing and the proposed pipeline will address many safety issues including congestion in Salt Lake City and air quality.

The Board asked if the applicant is able to do an Environmental Assessment (EA) instead of the Environmental Impact Statement (EIS).

The applicant indicated they would start at an EA level and go from there. If issues are identified that need to be addressed at a higher level, it could become an EIS but the goal is to keep the pipeline in existing disturbances.

The Board asked what percentage of oil coming from the Basin would utilize this pipeline.

The applicant indicated that the pipeline would be designed to carry 60,000 barrels a day which would not eliminate 100% of the truck traffic, but reduce it to a manageable level.

The Board asked why industry isn't involved and/or are they partners in this.

The applicant indicated that industry has been involved in trying to find a solution to the Uintah Basin crude oil transportation problem. Duchesne County and Carbon County are in discussions with potential private partners and others. They have chosen Azure Midstream as a partner.

The Board asked what the projected ownership structure would be in regard to pipeline usage rates.

The applicant indicated there has not been a determination.

The Board asked about the timeline for the project.

The applicant stated that phase 1 is early spring and possibly three to five years before oil is flowing. A private partner will not enter into this project unless it makes economic sense.

Though UDOT is not part of this study, they will be referring to a study done by UDOT. The individuals involved with the UDOT transportation study will also be resources in this project. The applicant indicated that any public funding utilized within the project will directly benefit the public partners and won't be used as a pass-through to private entities.

**Jim Matson made and Garth 'Tooter' Ogden seconded a motion to fund this project as a \$600,000 grant. The motion carried unanimously.**

## **V. PENDING PROJECTS**

### **1. Ouray Park Water Improvement District (Uintah County)**

On September 8, 2016 Ouray Park Water Improvement District presented a funding request of a \$1,926,000 grant for water system improvements to include installing 22,000 linear feet of 8 inch waterline, valves and appurtenances along 5500 South, 9 new fire hydrants, a chlorine analyzer/booster, 110 radio read meters, a new PRV station, upgrading 2 PRV stations, asphalt surface repair, and the construction of a 1,500 square foot office building.

The Board referred to diminished mineral lease revenue and suggested the applicant revise the scope of the project to exclude the building and associated engineering costs and suggested phasing the project. The project was placed on the Pending List.

On September 15, 2016 the CIB staff was contacted by the applicant requesting time on the October 6, 2016 CIB meeting to discuss the revised funding package of a **\$1,390,000 grant** for the 2017 water system improvements to include 18,500 linear feet of 8 inch waterline, valves and appurtenances along 5500 South, 8 new fire hydrants, a chlorine analyzer/booster, 110 radio read meters, 1 new PRV station, upgrading 2 PRV stations and asphalt surface repair.

The applicant indicated the original request included a building, which has been omitted. This request will be Phase 2 of the project.

**Mike McKee made and Jim Matson seconded a motion to fund the revised scope of this project as a \$1,390,000 grant. The motion carried unanimously.**

## **VI. BOARD MEMBER DISCUSSION**

### **Discussion of Engineering and CIB Funding**

The Board continues to be concerned about the percentage of funding expended for engineering and engineering related costs. When projects are funded with total grant funding there tends to be less oversight from applicants on monies spent on engineering.

HCD staff has viewed the Division of Facilities Construction and Management (DFCM) documentation concerning engineering costs. It was suggested that the Board view the information available on the DFCM website.

Contact was made to an outside engineer to review the DFCM guideline and its relevance to CIB funding and costs associated with engineering and construction. Reference was made to three important categories of engineering which include pre-engineering, design and project oversight. A draft Memorandum of Agreement (MOA) was prepared and forwarded to an outside engineer for consideration as a possible accommodation of services to provide a form of oversight. The engineer has suggested an hourly rate of \$137.00 for application review. The CIB MOA with UDOT indicates a \$90.00 an hour cost for review.

The Board awarded significantly more grant funding last year than any other year since 1998. When the funding is in the form of a loan, bidding is required and there is a framework for procurement and accountability. It was further acknowledged as to the benefit of a grant/loan mix which is an investment of applicants in their own project.

Kimberley Schmeling, Financial Manager, suggested a comparison of prior and current engineering costs and Jonathan Hardy, Division Director, suggested the consideration of a percentage guideline for grant vs. loan.

The Board and staff will continue pursuing solutions for engineering cost oversight.

## **ADJOURNMENT**

The next regularly scheduled meeting of the Permanent Community Impact Fund Board will be on Thursday, November 3, 2016, starting at 8:30 a.m. at the Red Cliffs Lodge, Mile Post 14, Highway 128, in Moab, Utah.

The meeting adjourned at 10:45 a.m.

Submitted by:  
Jennifer Domenici  
Cristine Rhead